MT. SHERMAN WATER ASSOCIATION
P.O. BOX 356
JASPER, AR 72641
Board of Director's Meeting
Monday, July 10, 2006
5:45 P.M.

July 7, 2006

Dear Directors:

Enclosed please find the board minutes and director's report for the month of June 2006.

Bank statements were unavailable at the time of mailing, therefore transaction report will be presented at board meeting.

If you have any questions before the meeting please feel to give me a call.

Thank You,

Karen

Karen Edgmon
Billing Clerk
Mt. Sherman Water Association

Scribe:	Odie J. Watts	
Date:	**June 12, 2006**	**Time:** 5:48PM – 6:25 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
#	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:	
	No visitors or customers attended the meeting.	

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:48 PM.
2. Meeting Minutes	The minutes from the May 8, 2006 meeting were approved at written. Motion to approve the minutes – Betty Stivers. Second by Koby Lee. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon reviewed the financial report for the period May 1 through May 31, 2006. Discussion was held on the following highlights of that report: • Moved $3,500 to money market account. • Water loss rate was 24.5%. Most was due to leak noted in water operator's report. • Karen passed out copy of payment history of account #259 which is in arrears in the amount of $1,297.02. Board decision to send certified letter requesting $500 payment be made by June 30, 2006 or the meter will be pulled. Further, the remaining balance is to be paid within 90 days or property lien proceedings will be initiated. **(ACTION ITEM)** • Karen reported 2 hot checks received in May. One of those customers had written hot check in the past. Letter was written stating that no personal check will be accepted in the future. Payment must be made by money order. Motion to approve the reports – Betty Stivers. Second by Koby Lee. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operator's report: • Installed water service for the new Josh Traywick house. • Pulled the Austin Kilgore meter. • The Bill Cude project is pending. • Repaired leak toward Jasper, just over the hill past the first pressure reducing station. • Placed observation meter at top of the mountain across from Earl Raneys. • Started the Kyles Landing job of taking the line out of the county road and running it through Tim Ray property. Should finish work this week. • Received 5 chlorine bottles and returned empties.

Agenda	Main Points, Conclusions/Discussions, Decisions
	• Left message for James to get back on completed map. • Have not heard from Quentin Rylee on his proposed project.
5. Old Business	▪ Action Item 13: ON HOLD. The fencing project has been put on hold pending both the vulnerability assessment and an appraisal by the Water Authority. Jim Bowan indicated the Water Authority may end up paying for the fencing project. The fencing was part of the vulnerability study. No status change. ▪ Action Item 17: PENDING. The Demuth extension project is complete. Have received the map. No Status Change. ▪ Action Item 30: OPEN. The line on Kyles Landing road was cut by a bulldozer. It was only about 3" deep. Repaired the line. The easement has been received from Tim Ray and the work to replace the line will cost approximately $2,000. Work has started. Should be complete by June 19, 2006. ▪ Action Item 35: PENDING. Will meet with all the potentially added water customers to begin the process of determining engineer and costs of adding new customers. Quentin Rylee is the point of contact for the project. No status change. ▪ Action Item 38: PENDING. The topo map was received. Will contact the vendor and ask for some changes to the map layout and size. No status change. ▪ Action Item 40: OPEN. Water Operator will determine parts needed to kept on hand for electrical problem repairs. No status change.
6. New Business	Board of Directors passed a resolution regarding payment for water services. The resolution states that: As of June 12, 2006 any water customer whose account is in arrears by $300.00 or more will have their water meter pulled and service will not be reinstated until the full amount of the bill has been paid. This resolution will be added to the Operating Policies of the Mount Sherman Water Association. **(ACTION ITEM).** Motion was made by Calvin Voshell to accept the resolution. Second by Koby Lee. No Abstentions.
7. Adjournment	Meeting adjourned at 6:25 PM.
8. Next Meeting	**NOTE MEETING START TIME:** The next meeting is scheduled for **July 10, 2006 at 5:45 PM** at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 13	11/8/04	Get 2 – 3 estimates for completing the fencing of property after tree removal. Pending completion of AI 12.	Ben Szabrowicz	12/13/04	**ON HOLD**
AI 17	3/14/05	Dick Demuth is complete. Pending completion of final paper work.	Ivan Reynolds	5/9/05	**PENDING**
AI 30	6/13/05	The line on Kyles Landing road was cut by a bulldozer. It was only about 3" deep. Repaired the line. Received easement from Tim Ray. Estimated cost of line replacement is $2,000.	Ivan Reynolds	7/11/05	**PENDING**
AI 35	9/12/05	Ivan Reynolds will work with Quentin Rylee to organize a meeting of the 4 potential customers at the end of Murray Road to discuss engineering, easements, and costs. No updates as of 3/13/06.	Ivan Reynolds	10/10/05	**PENDING**

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 38	8/8/05	Contact a map vendor and determine the cost of providing the MSWA with a map of all the meter locations based on GPS readings were provided by Ivan Reynolds. The original map was received and paid for. Would like to know if the vendor could resize the map and make the locations more visible.	Odie Watts	9/12/05	**PENDING**
AI 40	2/13/06	Water Operator will determine which parts need to be kept on hand to correct electrical problems at the pumping station.	Ivan Reynolds	3/13/06	**PENDING**
AI 44	4/10/06	Pull the meter from Austin Kilgore residence since there is no longer anyone living there.	Ivan Reynolds	5/8/06	**CLOSED**
AI 45	4/10/06	Get Tim Mays involved to determine what will be needed to get water service to the Bill Cude residence in Low Gap.	Ivan Reynolds	5/8/06	**CLOSED**
AI 46	6/12/06	Write letter to owner of account #259 indicating that $500 on account is to be paid by June 30 or meter will be pulled. Further indicated in the letter that balance will have to be paid within 90 days or property lien proceedings will be iniated.	Karen Edgmon	6/19/06	**OPEN**
AI 47	6/12/06	Add latest resolution (see new business above) to Operating Policy document	Odie Watts	7/10/06	**OPEN**

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of June 06
Printed: 07/01/06 16:02

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	2,099,700	100.0%
Water Sold to Customers	1,649,510	78.6%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	450,190	21.4%
Average Use Per Account	5,321	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	10387.23	0.00	0.00	0.00	77.50	712.37
Average	33.51	0.00	0.00	0.00	0.25	1.99
Active	310	0	0	0	310	358
Inactive	50	360	360	360	50	2

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	12,896.70	310
Credit Balances BOM	(218.26)	6
Debit Balances BOM	13,114.96	304
Payments	10,052.08	323
Charges for Services	11,177.10	
Penalty Charges	400.22	35
Adjustments	(379.25)	5
Total Delinquent EOM (end/month)	2,086.02	21
Delinquent EOM (30-60 days)	579.91	10
Delinquent EOM (60-90 days)	406.72	6
Delinquent EOM (over 90)	1,099.39	5
Credit Balances EOM	(585.25)	7
Debit Balances EOM	14,627.94	304
Balance Due EOM	14,042.69	311

Disconnections	5
Disconnected & Uncollected	0.00
New Customers Added	4

Lutz (2)
Clark
Dennis
Hodge

Joey Basil
Gary Fowler
Terry Smith
Josh Traywick

Checking

6/15/07

Transaction Report

6/1/06 Through 6/30/06

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 5/31/06				1,881.81
6/1/06	EFT	Bank Charges	Lena Michelle Kilgore	Bad Debt		-54.51
6/6/06	EFT	Bank Charges	Chad Watkins	Bad Debt		-35.24
6/7/06	DEP			Water Sales		1,747.28
6/8/06	3570	Karen Edgmon	+ mileage Western Grove	Contract Labor		-768.55
6/8/06	3571	Karen Edgmon		Rent		-60.00
6/8/06	3572	Newton County Times		Public Notice		-70.50
6/9/06	DEP			Water Sales		1,745.21
6/13/06	DEP			Water Sales		1,382.38
6/15/06	DEP			Installation		260.00
6/15/06	DEP			Water Sales		934.31
6/15/06	EFT	F H A		Loan		-1,020.00
6/16/06	3573	Jimmie Beets		Maintenance		-20.00
6/16/06	3574	Jasper Post Office	certified mail/Pruitt's	Postage and Delivery		-4.14
6/16/06	3575	Jim Culver	mowing pump house	Contract Labor		-100.00
6/19/06	3576	Dept. Of Finance & Adm.		Sales Tax		-512.00
6/21/06	DEP			Water Sales		1,743.32
6/22/06	3577	CNA Surety	board of director's	Insurance		-100.00
6/26/06	DEP			Water Sales		56.63
6/26/06	DEP			Water Sales		1,798.13
6/26/06	EFT	Tri Co. Telephone		Utilities:Telephone		-29.86
6/26/06	EFT	Tri Co. Telephone		Utilities:Telephone		-33.57
6/27/06	EFT	Carroll Electric		Utilities:Gas & Electric		-53.81
6/27/06	EFT	Carroll Electric		Utilities:Gas & Electric		-65.54
6/27/06	EFT	Carroll Electric		Utilities:Gas & Electric		-1,406.34
6/28/06	3578	Jasper Post Office		Postage and Delivery		-111.00
6/29/06	3579	River Valley Win Works		Maintenance		-35.49
6/29/06	3580	Ivan Reynolds		Contract Labor		-1,100.00
6/29/06	3581	Jackie Fears	substitute meter reader	Contract Labor		-200.00
6/30/06	DEP			Interest Inc		0.95
6/30/06	DEP			Installation		260.00
6/30/06	DEP			Water Sales		342.76
		TOTAL 6/1/06 - 6/30/06				**4,490.42**
		BALANCE 6/30/06				6,372.23

TOTAL INFLOWS	10,270.97
TOTAL OUTFLOWS	-5,780.55
NET TOTAL	**4,490.42**

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